

Privacy Policy

STATEMENT OF VALUES

The Vicar and leadership team at Holy Trinity aim to ensure an environment which is always respectful of human dignity including security and sensitivity about individuals' personal information and privacy interests.

Where it is necessary for Holy Trinity to acquire and store personal information, it will do so in keeping with its legal and moral obligation to respect and protect that information.

PRIVACY POLICY

Holy Trinity will:

1. Have a Privacy Officer who is familiar with the essential principles of the Privacy Act 2020 and the Information Privacy Principles and is able to respond to lawful requests about personal information or concerning access to personal information.
2. Acquire and use personal information only for legitimate purposes approved by the individual.
3. Ensure the safe storage of personal information, electronic or paper, against unauthorised use or disclosure.
4. Provide access to personal information at the individual's request, in compliance with the Privacy Act.
5. Retain personal information only for so long as it is necessary to do so for the purpose for which it was collected.
6. Delete or correct any personal information at the lawful request of the individual.

Approved on: August 2024

Next review due: August 2026